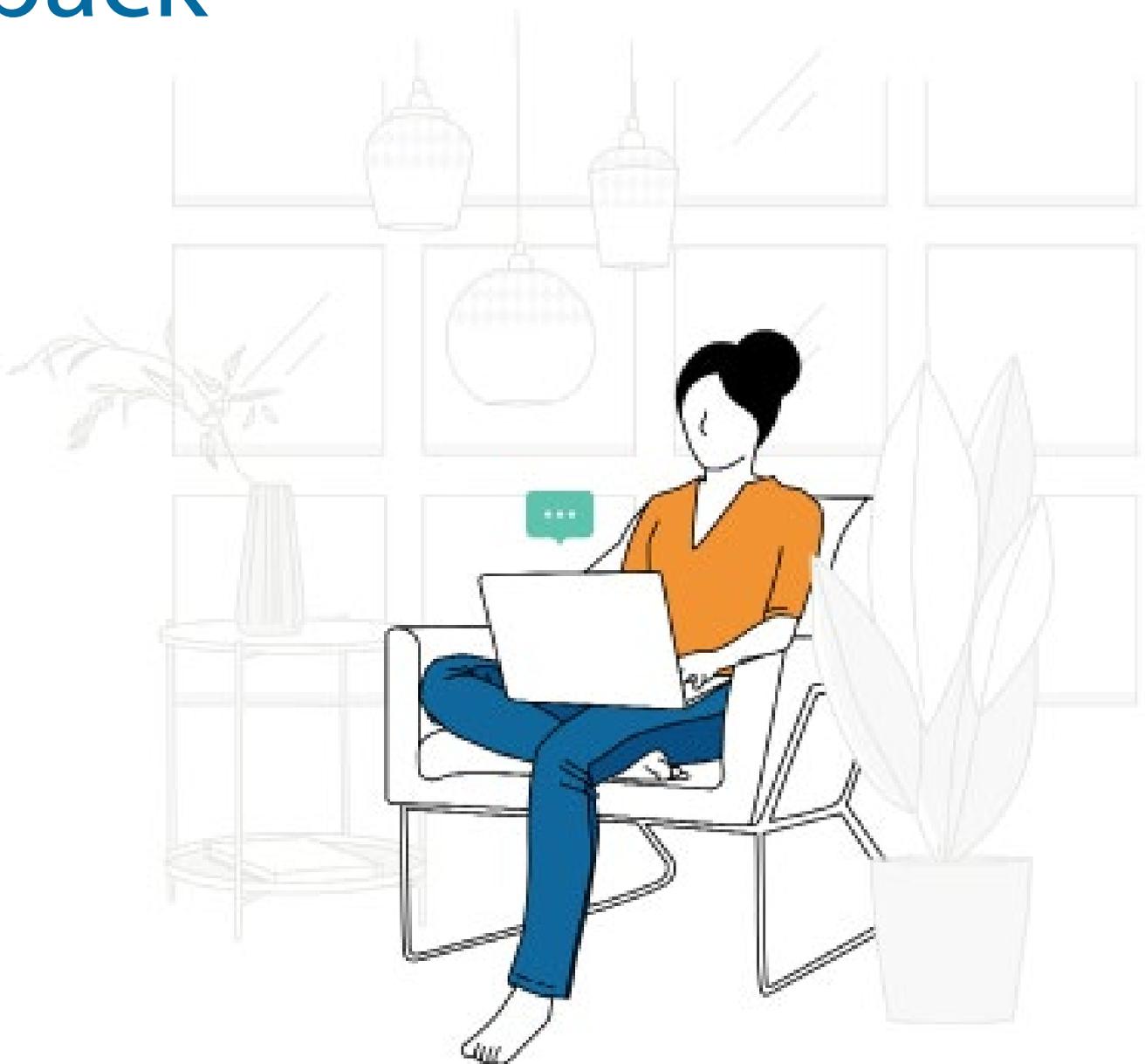


PWP information and recruitment pack





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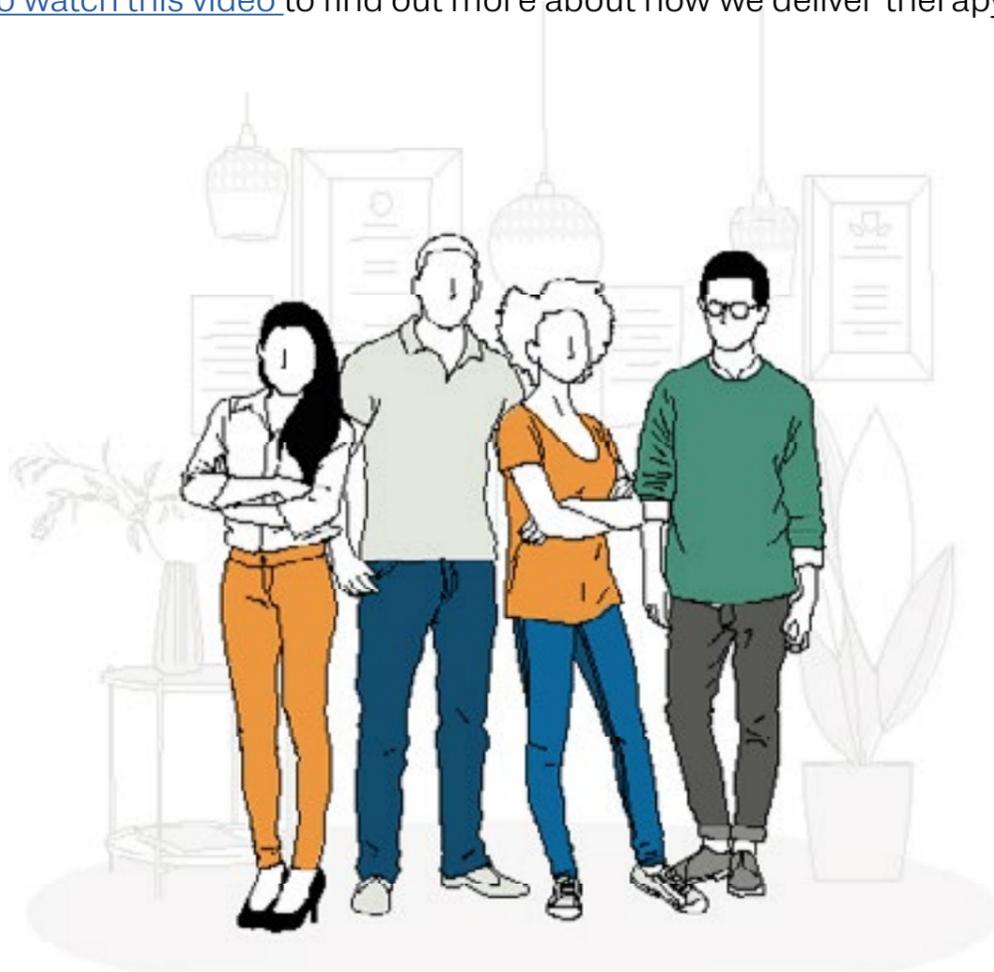
About Ieso

The future of mental healthcare is changing. Be part of the revolution.

Ieso Digital Health has been delivering high-quality cognitive behavioural therapy (CBT) online for people experiencing common mental health issues since 2011. We are excited to be launching our low intensity CBT pathway for our patients.

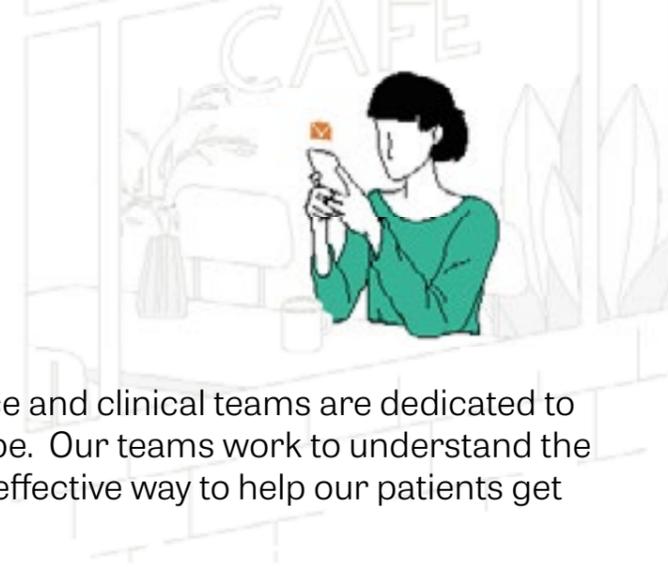
PWPs in our network deliver treatment directly to NHS patients by typing back and forth during online appointments. You can schedule your appointments at a time which best suits you and your patients, including evenings and weekends, and sessions can be attended securely with any device that has access to the internet. In between appointments patients can revisit their transcripts of the sessions to remind themselves what they have learned, and they can keep you updated on their progress by messaging you on the Ieso platform.

[Click here to watch this video](#) to find out more about how we deliver therapy.



Ieso invests extensively in R&D and the science and clinical teams are dedicated to supporting clinicians to be the best they can be. Our teams work to understand the causes of mental illness and to find the most effective way to help our patients get better as quickly as possible.

Therapy transcript data is analysed using advanced statistical techniques, including deep learning, to find out what moves patients into recovery, what works for whom, and what keeps patients engaged in treatment. That insight is fed back into the training we provide to clinicians. You can learn more about some of Ieso's work [by clicking here](#).



Meet key members of the Ieso Team



Stephen Freer
Chief Clinical Officer

Stephen is accountable for clinical governance at Ieso. He works across Ieso to improve the quality of our service and safeguards high standards of care by creating an environment in which excellence in clinical care flourishes.



Sarah Bateup
Clinical Advisor

Sarah's passion is how we can use technology to improve the quality of mental healthcare. She oversees all clinical research at Ieso and ensures we are using our findings to improve how we deliver therapy.



Shazna Khanom
Clinical Director

Shazna oversees Ieso's clinical service, ensuring that patients receive the best care and that clinicians are supported and provided with the highest quality training.



Jack Southward
UK Service Lead

Jack oversees both our Step 2 and Step 3 services and is responsible for clinical supervision and case management. Jack helps us to provide the best clinical outcomes for our patients and the best clinical support to affiliate PWP's and HITs.

Why join our network of PWPs?

We strongly believe in the role that low intensity CBT has in transforming the face of mental health treatment. By combining the delivery of low intensity CBT with our research and technology, we can help more people to recover and prevent them from developing more severe conditions.

Our research underpins everything we do. We are learning what is truly clinically effective in CBT and armed with this knowledge, provide you with the best tools and training to deliver the best treatment possible.

As the service develops we will be offering more training and continuing to develop our technology to help you treat your patients.

Ieso is looking for reflective, scientific practitioners who are curious about the use of technology in mental health and how low intensity CBT can evolve to meet the needs of a growing Step 2 population.

If you like the sound of being involved with the cutting edge of mental healthcare and technology, become a part of the Ieso network of PWPs, and join us at the start of this journey.

Our supervision model

Supervision is an integral part of what we all do. Our supportive case management and clinical skills supervision draws upon the latest evidence to enable you to get deeper benefits from supervision for you and your patients.

Case Management

You will be able to access case management supervision from an experienced Step 2 case management supervisor. This will be done on a case by case basis however we will also offer you proactive case management supervision where we notice a need for this. The aim of case management supervision is to support you in clinical decisions around non urgent risk, suitability, stepping up, discharge or referring on to a specialist service. It is structured to enable efficient support and shared decision making between you and your supervisor.

Urgent Risk

You will get support to manage urgent risk issues that may arise during assessment, treatment session or in messages between sessions. During office hours your concerns will be dealt with on the day by a member of the clinical team. You will also be able to request support outside of office hours using our on call system. The on call system is in operation between 17.30 – 20.00. This number changes depending on the week and who is on call at the time, the details of which can be found on the hub.

Ieso Step 2 Clinical Skills Supervision

Our enhanced Low Intensity CBT supervision model underpins our clinical skills supervision at Step 2. We use a mixture of educational content around your individual and shared goals, case discussions and self-practice/self-reflection techniques to help you to work individually on any practice interfering beliefs and behaviours, knowledge or confidence gaps that you identify. We want to use clinical skills supervision to help you to feel you are able to progress your clinical skills to the next level and it is really benefiting you and your patient work. We also build in resilience techniques to help you to remember that helping others starts with your own well being first.

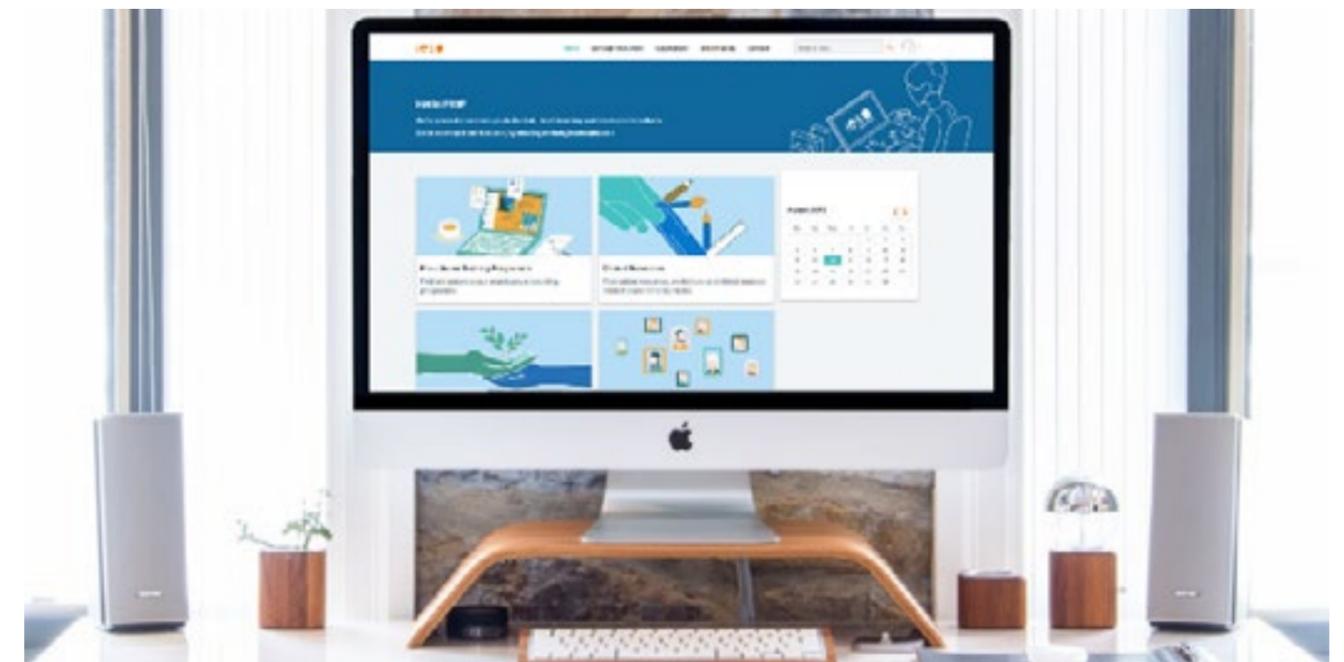
The Hub and CPD

Our custom built and bespoke low intensity CBT training and resources Hub is an online platform available to all the clinicians in our network. The Hub has a wide range of training materials that you can access 24/7, including our Step 2 induction program.

The training programs have been developed by our senior team with world-leading experts to ensure that PWP's are receiving the best training possible.

We want to support you to feel confident and competent in all your clinical work so that you can help your patients build hope and optimism and truly show them that change is possible.

The Hub contains workshops on assessment and diagnostic skills, as well as guidance on the high intensity CBT protocols we're using, and the differences between CBT protocols.



How Umbrella.co.uk and Ieso work together

Ieso have partnered with Umbrella.co.uk, to enable PWP's working with us to have the reassurance and benefits of being employed, whilst being able to work in a flexible way with Ieso.

Being employed by an umbrella company is one of the easiest ways to get paid when you are freelancing. Instead of setting up your own limited company or being enrolled in an agency PAYE system, tens of thousands of freelancers use umbrella companies to work in a flexible way without the hassle and expense of setting up as self-employed and handling their own tax and accountancy.

Umbrella.co.uk is one of the largest umbrella companies in the UK. They have earned a reputation for compliance, reliability and efficiency, helping over 50,000 contractors and freelancers in many different industries make the most of their income while staying compliant with legislation. Umbrella.co.uk is an Accredited Member of the FCSA.

Please note: if you would like to add this work to your Linked In profile, please do feel free to connect yourself to the 'Ieso Affiliate Network' page. Please do not link to the main 'Ieso Digital Health' page as this will misleadingly count you as one of our permanent employees

How it works:

- Treat your patients remotely and flexibly
- Umbrella.co.uk will collect your money from Ieso
- You will receive your pay from Umbrella.co.uk after any employment costs, income tax and National Insurance contributions (NICs) deductions which will be paid to HMRC on your behalf
- Your own indemnity insurance is covered through your contract with Umbrella.co.uk, again saving you money and hassle

Features of joining Umbrella:

- Access to a Staff Rewards Scheme with a wide range of benefits, discounts and savings via the Umbrella.co.uk app
- £20m comprehensive insurance package
- Full FCSA accreditation
- 100% compliant, income tax & NI deductions ons Dedicated Account Manager

*We are aware of changes in regulations surrounding PWP work coming into force in 2020. When this happens, you may be contacted to provide confirmation that your course has been accredited by the BPS.

Don't miss out on Umbrella Rewards

Personal doctor on call 24/7, exclusive shopping discounts, fitness resources and professional counselling are just some of the amazing VIP Perks you and your family can benefit from.



PWP joining process

1) Complete the easy online application form [on Ieso's career page](#)

2) You will receive a link to an online assessment to complete and you will receive your results via email.

3) DBS check completed by Ieso for applicants successful in passing assesment, who do not have a certificate dated in the past 12 months or on the update service.

4) Umbrella.co.uk will contact you by telephone to begin their onboarding process. You will recieve a call from 01625 546 610

5) You will receive your welcome email with contact details, payslip info & rewards from Umbrella.co.uk

6) You will have access to the dedicated Ieso hub to complete your bespoke Step 2 induction and training

7) You can then assess and treat your first patients, gain insights into your practice and work flexibly in a way that suits you

Frequently Asked Questions (FAQs)

1. What will my pay be per hour and how does that equate to PWP salaried roles?

The PWP shall be paid a rate per session, by Umbrella.co.uk, to include the associated administration and supervision time as follows:

- £25 per hour contracted rate (£18.75 per 45 minute session) inclusive of case administration and employment costs
- DNAs will be paid for at half the normal session rate i.e. £12.50 for a one hour session or £9.38 for a 45 minute session (maximum of two DNAs will be paid for an episode of care)
- Late cancellations will be paid if a session is cancelled by a patient within **24 hours** of the scheduled appointment time.

Ieso reserves the right to vary the rates payable to the PWP at any time by giving written notice to the PWP of the changes.

Umbrella.co.uk will pay the PWP at the end of the current calendar month for the relevant services which were provided by the PWP in the previous month. For example, work done by the PWP in January will be paid at the end of February.

2. Do I have a min/max caseload?

Yes. For the first two weeks case loads will be capped at 15 patients for all new PWPs, to enable you to get used to the Ieso systems and complete the induction training.

Following this, the minimum commitment is the capacity for 6 hours of assessment and treatment per week, which equates to a minimum caseload of 15 patients. Whilst Ieso will always endeavour to maximise your available time, due to the flexible nature of our treatment, we cannot guarentee to always be able fill this.

Patients who come to Ieso often have appointments at different times from face-to-face services; often during evenings or weekends. You will arrange your appointments at mutually suitable times for you and your patient. You do not need to complete 15 appointments per week, this can be fortnightly if you wish.

3. How will I be allocated cases?

You will put your desired case load number on the therapy site and you will be allocated patients until it reaches your desired cap. Please note the minimum caseload is 15, therefore your desired should not be less than this - unless agreed with your supervisor.

4. What will the work look like?

Your first session will be an assessment session which will last 1 hour.

You will then take the patient on for treatment if suitable for Step 2. If you think they should be stepped up then you would raise a supervision ticket on the site to discuss with your supervisor if a step up is required. If they are suitable for Step 2 work then your subsequent treatment sessions will be up to 45 mins, on a phase out model of support towards discharge.

5. How many sessions can I see a patient for?

There is no session cap but in most protocols there are guidelines on how many sessions are usually required in each protocol, depending on the presenting problem and the patients initial response to treatment. You would usually see the patient for up to 4 sessions, after this you will need to take the case to supervision and further sessions would depend on a case management review of response to the change methods, patient motivation and scores. You should not have more than 4 treatment sessions without raising a supervision ticket and having a session extension request approved by your supervisor.

6. Will I have supervision?

Yes, you will have a named clinical skills supervisor from our expert team and attend group supervision. You will also have case management supervision and outside of those times a named contact for any risk or clinical issues requiring case management outside of those times.

7. Will there be good CPD opportunities?

We are in the process of putting together a full programme of in house Low Intensity CBT and PWP training on our bespoke online Hub platform, which will

count towards your CPD. You will also be able to attend our annual conference and monthly training seminars and help to shape what you would like to see in these sessions.

We will be developing new ways for patient and practitioner to share and fill in worksheets as the service phases roll out to make therapy even more interactive, as well as a large catalog of CPD training.

8. If I do my High Intensity training will I still be able to work as a PWP with Ieso?

Yes, as long as you continue to deliver PWP interventions with full fidelity using the protocols you can still work as a PWP with us.

9. Will I need to let my main employer know?

This depends on your current employers policies and procedures so best to check with them.

10. Will I be classed as self employed?

No. You will be employed by Umbrella.co.uk on our behalf, who will manage all your tax and NI contributions, produce your payslips, and you will be able to access all their employment benefits, e.g. shopping discounts. See the details about our umbrella company for further clarification. If you would like to add this work to your Linked In profile, please do feel free to connect yourself to the 'Ieso Affiliate Network' page. Please do not link to the main 'Ieso Digital Health' page as this will misleadingly count you as one of our permanent employees

11. Will I need to attend the Ieso office in Cambridge?

No, PWPs work remotely through our online platform and even the induction is done online. Supervision is delivered via secure video facilities. You would be very welcome to come and have a tour, meet our data science and research team and get involved in beta testing if you wanted to. We also host an annual conference in London or Cambridge and other events that you would be invited to.

12. How do you manage risk?

We work hard to triage and screen all patients prior to allocation to a PWP. We look to ensure that patients are within the clinical range of presentations that will be suitable for Step 2 online treatment with Ieso.

We also try (as best as possible) to use Step 2 treatments for low risk or patients with clear risk management plans in place. You will book and complete your scheduled treatment sessions through the platform which are 45 minutes long. In addition a patient can contact you at any time via the Ieso platform.

You are required as part of the clinical guidelines to respond to a patient within 48 hours of received a message. This does not fall into the 6 clinical hours required but a requirement outside of the session.

The payrate of £25 per hour includes all of the administration around the patient including messages, clinical notes and assessment and discharge letters. However in very extreme circumstances that would require you speaking to a G.P. or crisis service we are able to agree a discretionary one off payment if you have had to go over and beyond as part of safeguarding a patient. I should stress this is very rare and less likely to happen at Step 2.

When a patient sends a message to you via the platform you will receive an alert (by email) to let you know a message is waiting for you. The messaging system is used primarily to send messages about setting up and arranging appointments as well as sending and returning homework tasks.

On very rare occasions patients may send a similar message to the one you have responded to in the assessment. You are often able to manage this the next working day and if you have serious concerns we have an on-call clinical supervisor 7 days per week who work until 8:30/9:00pm at night as well as a clinical team in the office Monday to Friday.

13. Will I need to complete admin work?

You will be required to respond to a patient within 48 hours. You must not leave a gap longer than 7 days without communicating with either via the messages or in an appointment (this includes fortnightly appointments).

You will also need to complete all clinical notes within 48 hours of the appointment taking place and the standard assessment and discharge letters.

14. Who can I contact other than my supervisor?

We have a dedicated Therapist Operations team to help support you with any admin related queries. You can contact them on therapist@iesohealth.com or Call 0800 074 5560 and request to be transferred to member of the team. Please note all clinical questions should be directed to your supervisor.

We also have Beth Chapman - our Engagement and Communications Manager onboard to support you with anything you need.

